

Bus Evacuation Drill Report

The standard for real drills is to completely evacuate the bus within 2 minutes. Drivers shall follow the evacuation strategies specified in the Pupil Transportation Management Manual published by the Department of Education.

Name of School _____ Principal _____

Bus Number _____ Number of students _____ Weather Conditions _____

Date of Drill _____ Time of Drill _____ Time taken to evacuate _____

NUMBER OF STUDENTS USING THE FOLLOWING:

- Crutches _____
- Wheelchairs _____
- Child Safety Restraint System
- Other special needs, please specify _____

CHECK TYPE OF EVACUATION PRACTICED:

- front
- rear
- side
- front and rear
- front and side
- rear and side
- front, rear and side
- emergency window, hatches and windshield evacuation instruction

Drill was conducted by: Bus driver Director of Transportation

Comments: (Include any comments about safety or problems encountered during the drill.)

For each drill, the bus driver shall complete this form and provide a copy(ies) to the Director of Transportation.

Signature of Bus Driver *Date*

Signature of Director of Transportation *Date*

Bus drivers are required to complete this drill as scheduled by the Transportation Director.

Review/Revised:09/17/01