

**Inclement Weather****CLOSING SCHOOLS**

In view of the fact that the health and safety of children are a priority in this District, schools will not be in session when it is considered unsafe for buses to travel on the streets and roads of the District.

**DECISION MADE**

The Superintendent, after consultation with the Director of Transportation and other staff members, shall make the decision to open or close schools during inclement weather.

**SYSTEM OF NOTIFICATION**

The Superintendent/designee shall notify the management team by 5:45 AM if schools are to be closed due to inclement weather. Building Principals may institute a calling system for members of their staff, if feasible.

Radio station(s) and T.V. station(s) will be notified by 6:00 AM if schools will not be in session. Stations are requested to broadcast the school closing announcement as often as possible between 6:00 and 8:00 AM.

**PARENTS, STUDENT, STAFF NOTIFICATION**

Inclement weather information will be published in the local paper. Parents, students, bus drivers, food service personnel, and other staff members shall be advised listen to radio/T.V. stations if there is any question about school being in session during inclement weather.

**WEATHER EMERGENCY/SCHOOL IN SESSION**

When weather emergencies such as snow storms, ice storms, tornadoes, etc., make it necessary to dismiss school during the school day, the following procedure will be followed:

1. The Superintendent shall notify all Principals and Central Office Staff.
2. The Director of Transportation shall notify the bus garage.
3. The bus drivers shall be called by the Central Office.
4. Radio stations shall be notified and requested to make the announcement and repeat it at intervals for one (1) hour.
5. Drivers should be available for unexpected schedule changes.

Review/Revised:05/18/98