

EDUCATIONAL ENHANCEMENT OPPORTUNITY DAYS

Educational Enhancement Opportunity Days

Applicable Statutes and Regulations:

KRS 159.035(2) Participation in 4-H activities to be considered attendance - Excused absence for educational enhancement - Appeal of denial of excused absence - Exception for testing periods.

A student may be allowed up to ten (10) days per school year to participate in an educational enhancement opportunity that the Director of Pupil Personnel determines to be of significant educational value. Participation in an educational foreign exchange program or an intensive instructional program in one (1) of the core curriculum Language or the Arts could be considered an Educational Enhancement Opportunity. Days on which students have been approved by the principal to participate in such an opportunity will be included in aggregate daily attendance.

Students who are denied a request for an educational enhancement opportunity may appeal the determination to the district Superintendent. If the Superintendent's decision is unsatisfactory, the student can appeal to the local board of education for final determination.

When recording attendance for a student that is participating in an Educational Enhancement Opportunity, the school should code the days as EHO.

Click on the link below to download the Educational Enhancement Opportunity Request Form.

[Educational Enhancement Opportunity Request Form \(/userfiles/2/my files/educational enhancement opportunity request form.pdf?id=465\)](#)

Contact Us

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PROCEDURES FOR EDUCATIONAL ENHANCEMENT OPPORTUNITY REQUEST FORM

All EEORFs are to be submitted from a student's school at least five (5) days prior to the anticipated event.

Any student having 3 or more unexcused absences and/or failing 1 or more class(es) will not be considered for the EEORF opportunity.

Principal and/or designee will send completed and validated form to DPP for approval. Completed form must include grades and current attendance. Principal and/or designee will also ensure that parent/guardian understands that a brief age appropriate report is to be turned in by the student. This report must be turned in to student's school within five days following student's return. In order for the days absent to be excused as Educational Enhancement Days, the school must receive the report within the 5 day deadline. The days shall be designated as unexcused absences until the report is submitted. The report shall then be forwarded to the DPP.

EDUCATIONAL ENHANCEMENT OPPORTUNITY REQUEST FORM
(EORF) SUBMISSION PROCEDURE

The following steps must be followed when a parent/guardian requests an EEO form from the designee(s) at the student's school.

- The designee(s) should familiarize the parent/guardian with what is needed for successful application and approval.
- The school designee(s) will also utilize this opportunity with parent/guardian for a review of student's attendance and grades.
- The form must be filled out legibly and in its entirety (**including a selection made from choices 1 through 6 as well as the paragraph at the bottom explaining the 3 criteria listed**). Both the student as well as the parent/guardian must sign the bottom of the form.
- All EEO requests are to be submitted from student's school along with attendance and grades. All required items should be e-mailed to C. Scott and Mr. Bob (DPP).
- An e-mail will be sent to the school from the DPP Office announcing the decision of either "approved", contingent upon receipt of age/grade appropriate report or "not approved" that has been reached for that EEO. In the case of a "not approved" decision, a short explanation will be given.
- The designee from the school will then contact the parent/guardian and notify him/her of the decision along with the explanation if needed.
- The EEO may be resubmitted via e-mail once the criteria is met (*the EEO form along with attachments must be resubmitted via e-mail in its entirety if resubmitted).
- The parent/guardian may also contact the DPP if further questions or explanations are needed.
- The student's completed report should be e-mailed to the DPP Office. If the report is too large then please send an e-mail advising that you will be placing it in the pony and please do so.

****Remember, the student must have less than 3 unexcused absences and must be passing all classes for the request to be considered.**

Educational Enhancement Opportunity Request Form

To request an absence to participate in an educational enhancement activity please complete this application and return it to your school principal at least five (5) days prior to the anticipated event. The following standards shall apply to all requests:

1. The proposed activity must have significant education value.
2. The proposed activity must be directly related to one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language, and/or the arts.
3. The proposed activity is:
 - An intensive program related to the core curriculum;
 - An educational foreign exchange program
 - Other (explain) _____
4. Approval may be given for up to ten (10) school days.
5. Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted; and
6. The Principal will determine if the activity is of significant educational value.

If the request is approved, the student will receive an excused absence and will be able to make up work. The student's grade(s) shall not be affected adversely for lack of class attendance or class participation.

Decisions may be appealed to the Superintendent and then to the Board of Education under the District's Grievance policy.

Student Full Legal Name: _____ - _____ Date of Application _____

Name of School _____ Homeroom Teacher _____

Date of Birth: _____ Age: _____ Grade Level: _____ Home Phone _____

Residence Address: _____

City: _____ State: _____ Zip Code: _____

Excused Absences To Date _____ Unexcused Absences To Date _____ Total Absences to Date _____

Date(s) of Intended Absence(s) _____

Please explain the nature of the event the student will be attending and how the activity meets the criteria of (1) having an educational purpose, (2) having "significant educational value," and (3) how the activity is directly related to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts. Please attach a schedule of activities/events to be attended. (Use additional paper, if needed, and attach to this completed form.)

_____ Signature of Student	_____ Date	_____ Signature of Parent/Guardian	_____ Date
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Educational Enhancement Opportunity Request Form

FOR SCHOOL USE ONLY – TO BE COMPLETED BY PRINCIPAL/DESIGNEE

This request must meet all three criteria to be eligible for an educational opportunity absence:

- 1. This request is for an absence that will have “significant educational value” and be “intensive” in nature. Yes No
- 2. The activity is tied to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts. Yes No

As Principal, I recommend I do not recommend that this educational opportunity absence be granted.

Principal’s Rationale:

Signature of Principal

Date

Review/Revised:9/13/04