

TRANSFER STUDENT POLICY – Spencer County Public Schools

A **transfer student** is defined as a student that has left one school district and is enrolling in another school program. Spencer County Public Schools address transfer students on an individual student basis.

Students who transfer to the Spencer County Schools from a Public School District in Kentucky and have a current Individual Education Program:

If a student transfers to the Spencer County Schools from another Kentucky public school and have an Individual Education Program in effect, the student will be provided special education services comparable to those described on the student’s current Individual Education Program. These services will continue until the Admission and Release Committee assembles and adopts the previous IEP or develops, adopts and implements a new IEP. Upon enrollment, the school will assist parents in securing special education records from the prior school district.

Students who transfer to the Spencer County Schools from Outside of Kentucky:

If a student transfers to the Spencer County Schools from a school outside of Kentucky and the student has current Individual Education Program, the school will assist the parents in securing special education records from the prior school district. Upon enrollment, the Admission and Release Committee will assemble to review and potentially revise the current IEP. The IEP will be implemented until Spencer County Schools conducts an evaluation and determines eligibility in one or more of the 13 categories of disability identified in the Kentucky Administrative Regulations.

Students who Transfer During the Evaluation Process:

If a student transfers to the Spencer County Schools from another school district in Kentucky or outside Kentucky and is in the process of evaluation and identification of a potential disability, the Spencer County Schools will coordinate evaluation services with the previous school district. Upon enrollment the school will assist the parents in securing special education records from the prior school district. The Spencer County Schools will complete the evaluation as expeditiously as possible.